

# *Kessler Plaza Neighborhood Association*

## **Article I – Name**

The name of this organization shall be the Kessler Plaza Neighborhood Association (KPNA).

## **Article II – Purpose**

The purpose of KPNA is to ensure the overall improvement of our neighborhood and community through:

- resident involvement
- crime prevention / deterrents
- area revitalization
- code enforcement
- community and civic awareness / involvement
- education
- relationship development

## **Article III – Membership**

1. General membership shall be open to all persons or individuals, or corporations, who support the purposes of KPNA and who are interested in the objectives of KPNA.
2. Voting membership shall be open to all homeowner residents who reside in Kessler Plaza and Terry Heights.
3. All members are eligible to serve on committees as approved by a majority of the elected officers.
4. Voting members shall be entitled to one vote on each matter submitted to the membership including voting of an elected position of office.

## **Article IV – Dues**

The voting members of KPNA shall determine membership dues, if any.

Advertising, gift and contribution monies are not considered membership dues.

Monies, whether through dues, advertising, gifts or contributions, given to KPNA will be used as deemed necessary by the majority of the elected officers of KPNA.

These monies will be used for the good of KPNA, our community and the surrounding communities.

## **Article V – Fiscal Year**

The fiscal year shall commence on the first day of January and shall end on the last day of December.

# *Kessler Plaza Neighborhood Association*

## **Article V - Fiscal Year (Continued)**

All financial accounts will require the President, Vice President, and Treasurer on the account with a minimum of two (2) elected officers signatures required for withdrawal or disbursement of monies from the account.

The Treasurer is responsible for all accounting and balancing aspects of all financial accounts of KPNA on a monthly basis.

The Treasurer is responsible for reporting all account transactions and balances to KPNA on a monthly basis through either the newsletter and/or monthly meetings.

## **Article VI – Officers/Committee Chairs**

1. Elected Officer positions to KPNA shall be based on self-nomination.
2. Election of officers shall occur before the beginning of the new fiscal year during the October meeting or as agreed to by a majority of the elected officers.
3. Duties of the below listed officers are intentionally vague in order to provide the most flexibility.
4. The officers of KPNA shall be:
  - President
  - Vice President
  - Secretary (may be combined into 1 position with Treasurer, as business needs permit)
  - Treasurer (may be combined into 1 position with Secretary, as business needs permit)
5. Committee Chairs are appointed by the President with the approval of a majority of the elected officers on an as needed basis.
6. Resignations of any elected or appointed position must be made in writing to the President of KPNA, 30 calendar days in advance of effective date of resignation.
7. The President can appoint an interim elected position until voted on by KPNA at the next regularly scheduled meeting.
8. If the President resigns their position, the Vice President assumes all responsibilities of the President until the next general election.
9. If an appointed position, e.g. Committee Chairs, is not acting within the purpose and policies of KPNA, that persons position can be terminated by the President with approval of a majority of the elected officers.

## **Article VII – Meetings**

Meetings shall be held on the last Tuesday of each month unless otherwise rescheduled by a majority of the elected officers.

The November, December, and January meetings will be combined into one meeting held on the first Tuesday of December.